

SHIPPING & RECEIVING

Overview:

Seeking an energetic, out-going, and reliable candidate to work in our shipping and receiving department. The position consists of shipping, receiving, pulling together orders for shipment, packaging of parts, and operating a forklift to unload raw material or move around product within the facility. Candidates with experience in manufacturing, stock-room and warehouse shipping, fulfillment, order picking and pulling along with packaging is preferred. **This is a first shift position.**

Qualifications:

Education and/or Experience: High school diploma or general education degree (GED); or six to eight months related experience and / or training; or equivalent combination of education and experience.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the necessary functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee frequently is required to reach with hands and arms. The employee is occasionally required to walk. The employee must regularly lift and / or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to adjust focus.